

Date: June 1, 2021

To our partners and valued vendors,

Third Coast Infrastructure, LLC is initializing OpenInvoice™ provided by Enverus and would like to invite you to participate in our strategic electronic invoicing initiative. Electronic invoicing will provide priority approvals for e-invoices versus paper invoices, facilitate electronic dispute resolution, and allow your company to track invoices online.

To be in line with our business strategy, we are now requesting for invoices to be submitted electronically through OpenInvoice starting 6/1/2021.

Effective immediately, please send electronic invoices to AP-ThirdCoast@eag1source.com

If you already have an account in OpenInvoice and need to be enabled, please email: openinvoicessupport@enverus.com

If you do not have an OpenInvoice account, you can register using the below link or go to [openinvoice.com](https://www.openinvoice.com/docp/public/OILogin.xhtml) and click Join Now. <https://www.openinvoice.com/docp/public/OILogin.xhtml>

Should you need to continue to send paper-based invoices:

Postal:

Third Coast Infrastructure, LLC

c/o Pepperwell /EAG1Source Attn: Owner Relations

448 W. 19th Ste. 102 Houston, Texas 77008

The Client Submission Guidelines are available for download in the OpenInvoice™ Resource Center.

Should you have any questions about your OpenInvoice account, you may contact **openinvoicessupport@enverus.com**.

We look forward to working with you on this electronic invoicing initiative.

Thank you,

Supply Chain Management Team

Supplier Benefits of OpenInvoice™

The primary business driver is to process invoices more efficiently and to consistently pay our suppliers on a timely basis. The benefits to suppliers include:

- Priority approvals for e-invoices vs. paper
- Expedited invoice processing and timely payment
- Ability to track the status of each e-invoice on-line
- On-line adjudication process for quick dispute resolution Complete history and audit trail of all invoice related changes. No software installation
- No lost invoices
- No setup charges

About Enverus OpenInvoice Solutions:

OpenInvoice is now Enverus OpenInvoice. Enverus provides E-Business products that enable companies and their suppliers to automate business processes and enhance the effectiveness of those processes through the Internet. Enverus OpenInvoice™ is a software application that allows trading partners to collaboratively create and process invoices.

How it Works

Enverus provides a hosted site that the supplier accesses through a web browser to generate an electronic invoice. Supplementary information is supported by scanning and attaching tickets, time sheets, or reports etc. or by directly attaching word, excel or PDF documents. The operating company electronically approves or disputes invoices online. Approved invoices integrate directly into the operator's financial system for payment. Disputed invoices are resolved in real time between the supplier and operator. All correspondence can be done within the electronic invoice using comment fields (similar to e-mail) and are saved with the invoice. Both the supplier and the operator have view access to the invoice at any time after it is submitted.

Setup

Setup in the OpenInvoice™ application requires that we take a small amount of general company information such as company name, address, employees, taxation numbers and the product/services that the company provides. The self-registration process takes approximately 5 minutes, at which time you will be provided a secure username and password to access the application. OpenInvoice has a guided tour that will walk you through submitting your invoices or you can contact your buyer with questions.